

Columbia Water & Light

Attic Plus

Columbia, Missouri

Policy and Procedures for Attic Plus

1. Customer eligibility
 - a. Water & Light or Boone Electric Cooperative **electric** customers – Landlords, property owners, tenants
 - b. Duplexes, triplexes, multi-family properties, condos, and townhouses with accessible attics
 - i. Attic space must be less than 900 square feet
 - ii. Homes must be at least 1 year old
 - iii. Each location is eligible for the *Attic Plus* once every 10 years
 - c. Participation in *Attic Plus* does not qualify for Home Performance with Energy Star rebates, incentives, or assessment incentives
2. Approved/Certified Contractors
 - a. Employ at least one BPI certified Building Analyst (BA) professional
 - b. Employee providing the estimate must be BPI BA Certified
 - i. Proof of BA certification must be on file at Water & Light
 - c. Prior to being added to the approved contractor list, BPI certified contractors must complete CWL mentoring process
3. Rebate items and amounts
 - a. Attic insulation - Increased to R-50 minimum to qualify. Three different tiers are used based on pre R-value. Combined \$450 cap.
 - i. Pre 26 R-value or less, rate is 1 cents per sq. ft. per R-value
 - ii. Pre 27-50 R-value or more, rate is 1/2 cent per sq. ft. per R-value
 - iii. Pre 50 R-value or more, no rebates offered
 - iv. Rebates cannot be used to change the thermal boundary of a home
 1. Rebates cannot be used on home remodels or expansions
 - v. Invoiced amount must be more than rebate
 - b. Duct insulation - The maximum incentive is based on a slab home with 100% of the homes supply and return duct work being distributed in the attic - \$300 cap.
 - i. Prorated by R-value and the percentage of the homes total system(s) located outside the building envelope.
 1. Return duct systems must have at least two distributed lines to qualify for full incentive
 2. Homes with one central return will be given a 10% credit toward incentive
 - ii. At least R-13 must be added to be eligible for incentive. It is strongly suggested that duct insulation equals attic insulation depth.
 1. Starting R-value must be R-12 or less to qualify.

These policies are subject to change without notice. Any part of the Attic Plus program that is not covered in this document or in the City of Columbia ordinances is subject to review and/or policy change by Columbia Water & Light.

Rebates from the City of Columbia are offered on a first-come, first-served basis as funding is available each year.

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- iii. Other duct system configurations are evaluated by the percentage of the total system that is outside the building envelope.
 - 1. For example, a slab home could have one central return completely inside the envelope while all supply lines were run through the attic space. This scenario would be 50% of the total system outside the envelope, for a \$150 incentive.
- iv. Invoiced amount must be more than rebate

4. Job Reporting

- a. Use only forms or procedure approved by CWL
 - i. Attic insulation must be rated using Water & Light's Default Insulation Values form
- b. Deliver rebate request form to CWL within one week of providing insulation estimate
- c. Rebate request form must be on file for 2 business days before insulation is installed
 - i. Water & Light reserves the right to perform a quality assurance inspection on any attic prior to new attic insulation being installed
- d. Rebate request form and all applicable invoices must be on file before rebates will be paid out
 - i. Landlord or owner of property must make attic available for inspection prior to rebates being paid out
- e. Use calculator and post form to verify projected savings
- f. All homes that qualify for Home Energy Score must be scored
 - i. Score will be based on home initial inspection
- g. All participating tenants will receive Rental Efficiency Tips and the Understanding Your Utility Bills handouts

5. Marketing

- a. Properly represent your relationship to CWL. This relationship being that the contractor is an approved partner of Columbia Water & Light, accredited by BPI, and approved to offer the Attic Plus Program. Contractors shall not represent themselves as working for CWL.

6. Insurance

- a. Have, at a minimum, general liability insurance in the amount of \$1,000,000
- b. Provide workers compensation in accordance with state requirements

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